

ILFORD ATHLETIC CLUB

COMMITTEE MEETING MINUTES

5, Second Avenue.
29th May 2014

Founded in 1923



REF	NOTES	ACTION BY
1.0	<p>In attendance Gerry Pells (GP)– President Andy Catton (AC)– General Secretary Wes Clarke(WC) – Finance Officer Martin Clarke(MC) – Media & Publicity Officer Sukhbindar Jandu(SJ) – Coaching Officer Dianne Crisp(DC) – Minutes Secretary</p>	
2.0	<p>Apologies for absence Gary Floate (GF)– Membership Officer</p> <p>Non Attendees Ernie Forsyth(EF) – Chairperson Jeffery Nkrumah (JN)- Track & Field Officer Steve Uttley (SU) - Walking Officer</p>	
3.0	<p>Previous Minutes – 24th April 2014 - agreed</p>	
4.0	<p>Agenda plus matters arising from previous meeting :-</p>	
4.1	<p>Jack Petchey Fund / Clubmark renewal application Jack Petchey administrator volunteer required - AC to send Job Description to MC to circulate. This has been circulated but no-one has come forward so far. Mc to try sending again? Agreed it wasn't worth MC sending again.</p>	<p>Keep on Agenda for reference</p>
4.2	<p>Young Athletes Track and Field No report at this meeting.</p> <p>Parents Meeting (Volunteering Workshop): this took place on 24th April with Karen Stephanou (England Athletics), AC and 5 parents attended as advertising needs improving. There will be another meeting scheduled in the future no date set at present.</p> <p>Club Championships Email from GF: Now I have done the main part of the subs, I will be able to spend some time trying to organise champs, I am still wary about lack of officials and willingness of people within the club to step forward and help.</p>	<p>Action Required SJ & Coaches</p> <p>Action Required GF</p>

<p>4.3</p>	<p>Coaching Matters</p> <p>The next Coaches meeting is on Tuesday 12th June. SJ is having difficulty contacting Debbie Forde.</p> <p>Chris Allen, is moving jobs and won't be coaching at Ilford anymore.</p> <p>JN wishes to attend a Level 3 Coaching Course. Two of JN's Athletes wish to do some courses too but their names are unknown. Tom Gardner has expressed a wish to do a coaching course. Ian Gains has the details to pass on to him.</p>	<p>Action Required SJ & Coaches</p>																																	
<p>4.4</p>	<p>Development Officer</p> <p>Peter Spelman (PS) has volunteered for this role. AC has spoken to him and suggested he maybe takes on part of the role which is more suited to his experience. AC hasn't heard anymore from PS since his conversation.</p>																																		
<p>4.5</p>	<p>Chigwell Row</p> <p>There has been some issues with the water. Les Hislop is kindly sorting this out.</p>																																		
<p>4.6</p>	<p>Subscriptions & Membership</p> <p>As you know 1st April was the new subs payment date, and it's very disappointing that only 48 % of the membership have paid</p> <p>This is broken down as follows, (first figure number in category, 2nd amount actually paid)</p> <table data-bbox="347 1442 944 1832"> <tbody> <tr> <td>Senior</td> <td>92</td> <td>49</td> </tr> <tr> <td>Honorary</td> <td>42</td> <td>17</td> </tr> <tr> <td>Junior</td> <td>46</td> <td>10</td> </tr> <tr> <td>Life</td> <td>33</td> <td>33</td> </tr> <tr> <td>Competing Life</td> <td>10</td> <td>10</td> </tr> <tr> <td>Committee</td> <td>4</td> <td>4</td> </tr> <tr> <td>Student</td> <td>1</td> <td>1</td> </tr> <tr> <td>Competing Coach</td> <td>2</td> <td>2</td> </tr> <tr> <td>Minor</td> <td>50</td> <td>14</td> </tr> <tr> <td>Second Claim</td> <td>4</td> <td>2</td> </tr> <tr> <td></td> <td>284</td> <td>135</td> </tr> </tbody> </table> <p>As you can see Minors, Juniors and Honorary are the biggest defaulters. With the Minors I have tried to speak to every parent in the stands, but I can't do that every week. I have also twice requested a copy of the minors register from Debbie Forde which has not been sent.</p>	Senior	92	49	Honorary	42	17	Junior	46	10	Life	33	33	Competing Life	10	10	Committee	4	4	Student	1	1	Competing Coach	2	2	Minor	50	14	Second Claim	4	2		284	135	
Senior	92	49																																	
Honorary	42	17																																	
Junior	46	10																																	
Life	33	33																																	
Competing Life	10	10																																	
Committee	4	4																																	
Student	1	1																																	
Competing Coach	2	2																																	
Minor	50	14																																	
Second Claim	4	2																																	
	284	135																																	

Write off's

The following were written off at the end of April having not paid subs for 2 years

Jessie Sally, Jason Prail, Brenda Soar, Sanchez Abbey Walker, Sharmaarke Adan, Ivy Alubala, Mateusz Bat, Daniell Bonomo, Keelie Brooks, Iain Campbell, Scott Davis, Sulikan Jandhu, Rebecca Kew, Vinesh Kumar, John Lowe, Vilius Mikelionis, Ashley Nti Ageymang, Cora Pollard, Omar Rashid, Einora Seiliute, Michael Sutton, Duncan Turner, Jack webb, Lindsey Williams, James Wilson

Leavers

We had the following leavers (might have been recorded last month)

Baily Brown Williams, Chinyere Amadi Kamalu, Maran Raju, Michael O' Callaghan, Amelia Grech, Julia Ridley, Charlotte St Croix

New Joiners

I will arrange for Meredith to countersign the forms, please let me know if the following are approved

George Irving DOB 29/05/2003

Shane Johnson 13/05/2001

Kareem Beckett Edwards 11/04/2006 (his brother has been coming about 2 years and Kareem has been running about in stands waiting to join)

Len Ruddock 23/06/1953

Ahmed Abdulle 01/05/1999 **The New Members were all approved and welcomed at this meeting. Action Required GF**

UKA Affiliation

The club fee has been and I have today received confirmation of the 79 Athletes that we have registered, only those that had paid subs have been registered.

Francisco Reiss

Can someone explain why we allow this guy to continue to compete and even be a member of the club, he has never paid any subs since I have been membership secretary, never replied to an email. Yet he recently did the vets league and his overseas affiliation has been paid. I have not paid his registration to UKA this year and propose that a letter is sent to him stating that unless he personally pays his subs he cannot compete for Ilford and is no longer a member. Gary to pay when subs money comes in. **WC says that Steve Uttley has made a donation as well as his subs and he believes this is for Francisco Reiss subs. Can this be clarified and let GF know please? So that his UKA registration can be paid if this is the case?**

Also agreed that in the future however the walking section decide to handle this; it has to be seen that a subscription was made to the Membership Secretary by Francisco Reiss himself, even if the money was a donation from the Walking Section. Action Required WC / AC & GF (uka Reg if needed)

	<p><u>AOB Scanning</u></p> <p>We spoke about getting the historic boxes scanned, there are 52 folders in the hut, which at £44 a folder is £2288, which quite a sum, could we get 11 done to begin with and see how it goes. The company will also store the folders for us in their facility in New Cross.</p> <p><u>Club Champs</u></p> <p>Now I have done the main part of the subs, I will be able to spend some time trying to organise champs, I am still wary about lack of officials and williness of people within the club to step forward and help</p> <p>JN asked for an official IAC letter for non-payers in his group.</p> <p>GF stated his intention to step down from the Membership Officer role after the 2014/15 club year. Replacement volunteer urgently required – GF will tutor new volunteer.</p> <p>Coaches to enforce a no payment – no run policy please.</p>	
<p>4.7</p>	<p>Road & Cross Country</p> <p>Entry forms and numbers are with Nicola. Email for volunteers. GP to do Presidential duties. AC to sort out prizes etc. Claire Levy will be there. Volunteers for other roles now required AC to Email requirements.</p> <p>Hilly 5 date Wed 16th July has now been confirmed and council permission has been obtained by AC.</p> <p>MC attended the Essex AAA meeting, where Harwich have volunteered to hold the Essex Road Relays in March 2015.</p> <p>Iford could possibly hold the VETS Cross - Country Champs at Hainault. Are Woodford able to do the seniors? MC to chase up. IAC to just organise, course parking & refreshments. Marshalls will be provided by other clubs.</p> <p>Howard Williams is standing down from organising the Ingatestone 5 – MC has offered to take on the Admin and Licences, the Ingatestone Boys Club do most of the marshalling etc. MC felt we should keep this as an Ilford event. MC to chase up with Dave Staines as to what is expected.</p>	<p>Carry Forward & Action Required AC</p> <p>Action Required MC</p>
<p>4.8</p>	<p>Media & Publicity</p> <p>Website:</p> <p>Discussion took place to establish the protocol on the internet. That the webmaster should always be the first point of contact if anybody wishes to use anything that appears on the site he is responsible for. Agreed.24/4/14</p> <p>MC & JN agreed to share data between the IAC website and the IBS website and will put a Web link to each others site. JN Athletes reports to be sent to MC for the IAC website.</p> <p>We have received a document from JN re Inspired By Sports entitled 'Official Partnership' this lays out the description of what IBS does, AC to ask who the IBS funders are. All above was agreed at the last meeting. Our expectations need to be sent to JN. In the first instance,</p>	

	<p>JN needs to communicate, all athletes coached by JN as IAC need to be paid up members. Can JN establish his membership status as he is still appearing as a member of Newham? The committee need to look at any other points that it feels should be included in IAC's expectations.</p> <p>Usama has been photographed on the IBS website as an IBS athlete. Ian Gains has sorted this out and it has been removed.</p> <p>JN needs to send anything through MC before it goes on IBS website regarding IAC Athletes.</p>	<p>Action Required JN MC AC</p>
4.9	<p>Social</p> <p>A new Social Events Officer is required.</p> <p>JN to ask if any of his Athletes would be willing to organise a presentation/social get together. Maybe using the Ilford Sports Club? As we get any hiring's at half price. Action that is needed, date, cost etc to be worked out before anything is booked as we need to cover the cost of an event.</p>	<p>Carried Forward</p> <p>Action Required JN</p>
5.0	<p>Correspondence Redbridge Green Fair 25/5/14: 11:30 – 7pm Melbourne Field IG1 4SD JN's IBS Athletes did this event. JN distributed IAC leaflets on the day.</p> <p>Ilford Sports Club, have received a grant from the Olympic Legacy Fund to host a 'Promotion of Sport Day' on 19th July 2014 12 noon – 8pm.</p> <p>Most of this day is already planned out all stalls will be on the straight of the track and the stage will be on the Grass opposite. So the suggestion is that IAC can put the Club Tent up – give out leaflets – maybe have high jump available? 12- 6pm we need volunteers from the club to man the tent and give out leaflets? There will be music and the Ilford sports club are purchasing a stage! The tent needs to be taken to the track on the day. Volunteers are required; GP will sort out some info – committee to think about wording on boards etc. AC to circulate. Ac will summarise the events and what we hope to provide.</p>	<p>Action Required AC GP</p>
5.1	<p>Finance</p> <p>Report supplied by WC with the income & expenditure & balance sheet to 30th April 2014.</p> <p>AC – Expenses for MW (£6.90) to attend last Essex Network meeting at Chelmsford agreed to reimburse. WC still to action.</p> <p>Alex Varga – refund of Fee? No contact details available so this is to be wiped off.</p> <p>GP - Can we put on a relay day with some of our money that is available; GF is working on resurrecting the Club Championships.</p>	<p>Action Required WC</p> <p>Action Required WC</p>

<p>5.2</p>	<p>Any Other Business</p> <p>1. AC - Academy school (Isaac Newton) .To discuss potential reciprocity, school club links and use of their sports hall. Finally head of PE made contact with AC but only to say very busy and would get in touch. Nothing further heard! AC to re-contact carried forward to action.</p> <p>2. GF has found a Scanning Company called Dajon, located in New Cross who will scan our club archives for £45 a folder. This includes collection and delivery and is a discounted price. They have scanned one file for free. GF will establish amount of material we have and work out a rough cost. A suggestion was made that a donation from the family in Memory of Lillian Haffenden (past President) may be used for this? Should this be brought to the AGM?</p> <p>To discuss - keep on agenda but we think it's a huge job to sort out what is to be kept. Carry over to next meeting.</p> <p>3. Can Vision have an up to date list of coaches SJ will up date the list and pass to the Andy Jones.</p> <p>Note: Vision were very late notifying IAC this week that the track is being resurfaced in parts and the jumps run ups are being re-laid.</p>	<p>Action Required AC</p> <p>Carry Forward</p> <p>Action Required SJ</p>
	<p>Meeting Closed – 9.45</p> <p>Next meeting – 8pm</p> <p>Thursday 24th July 2014 8pm at 5 Second Ave</p>	